



COTTONWOOD HEIGHTS FACILITY USE POLICY LOW RISK (YELLOW)

In-person operation of this industry is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met. The City will not rent spaces for social congregations, at this time. At the yellow stage, the city will start opening spaces for professional related rentals.

The following guidelines are in addition to the Facility Use Policy.

GUIDELINES:

Renter will supply a detailed description how they will accommodate the safe distancing guidelines. The city reserves the right to cancel any rental if guidelines are not met on a timely manner.

- Renters must have ability to track and keep attendance – City will keep contact for renter and one additional person in case renter cannot be contacted.
- Event size cannot exceed 50 individuals in the community room, 20 in the council chambers and 10 in the council workroom. Organizational oversight will be provided to ensure guidelines are followed.
- A 6-foot distance must always be maintained between household groups including while seated.
- There will be an established timeframe for high-risk groups to come in without pressure from crowds and/or separate entrances and queues – the renter must submit a plan to the city with rental application and applicable fees.
- Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas or while visiting exhibits.
- Distribution of promotional items, candy, food items, etc. during spectator events must be distributed in a manner that does not promote congregating – Renter will be held accountable for the standard.
- Congregating at any point is not allowed – Renter will be held accountable for the standard.
- Participants in events should have their symptoms checked – Renter will be held accountable for the standard.
- Seating protocols consistent with 6-foot social distancing must always be maintained.
- Always maintain 6-foot distancing for all lines.
- It is highly recommended and encouraged that renters opt for grab-and-go food items (e.g., lunch boxes), to minimize congregation of individuals around food and/or drink areas.
- City will have dedicated staff for sanitizing high-touch areas.